

STUDENT PETITION FORM

Name (Last, First)	ID No.	Course/Pathway	Date of Request
Local Address (No., Street)	City, Zip	E-mail	Phone

Section 1: Perrotis College Student Grievance Procedures: Before completing this petition, please have the following instructor/staff members sign this form to indicate that each has been consulted:

Instructor(s)/Staff member(s) involved in this request:
Academic Adviser's signature:
Assistant Dean's signature:

Request: (*State your request clearly.*) Requests for a change of grade must include relevant course number(s) and date(s).

Justification: (*Explain the specific circumstances that relate to this request. If you need additional space attach information on a separate sheet of paper. No more than 500 words.*)

Student's Signature: _____

Date: _____

Section 2: Program Committee Recommendation: (To be filled out by Program Committee Chair)

Student's Name: _____

RECOMMENDATION (PRINT OR TYPE): Please state the Committee's recommendation in response to this student's petition. Be as precise as possible.

EXPLANATION: Please explain the Committee's recommendation. Committee decisions are made on the basis of circumstances specific to individual students. Be sure to review the student's transcript, program requirements and the particular circumstances that justify your recommendation.

The Committee has made the above recommendation after examining all relevant information, including the student's transcript.

(Please Print Name and Sign) Program Committee Chair

Date

Dean's Signature: _____

Date: _____